Adding a KEDS administrative account for GOLD

To add a KEDS admin account, you will first go to "Manage Users" and then select "Teachers and Administrators." Next you will select the "Add New Teacher or Administrator" button, making sure to check the box that reads, "This user is an administrator." In the dropdown box for Admin Type, you will choose "Standard Administrator" as well as marking the box next to the program.
Ex:

When creating an account for KEDS, please create our username as KEDS_District Name
That will be KEDS, underscore, and the name of **your** district.
For our email address, please enter: keds-tech@lsv.uky.edu