How to Assign InterRater Reliability to GOLD Users

1. From your Administrator Site, select "Sites" from under the Administration Tab. (If you only have administration access to one site, select "License Settings".)

| ADMINISTRATION | DOCUMENTATION | | CHECKPOINT | PLA |
|---------------------|---------------|------|------------|-----|
| Programs, Sites & C | lasses 🕨 | Pro | grams | |
| Manage Children | • | Site | 5 | |
| Manage Users | • | Cla | sses | |
| License Settings | | l Ed | it | 1 |

2. Select GO next to a site:

| Site | ▲ |
|---------------|----|
| Site 1 | GO |
| Site 2 | GO |
| Site 2 | GO |
| Test 1 | GO |
| Training Site | GO |

3. Select "Manage Interrater Reliability" from under the Action box.

| | | Action 🔻 |
|--------|----------------------------------|----------|
| : | Edit Details | |
| | Add New Teacher | |
| | View Teachers/Admins | |
| | View Classes | |
| | View Children | |
| | Manage Children | |
| | Manage Archived Children | |
| | Manage Deleted Children | |
| nt Per | Transfer Site to Another Program | |
| | Manage Exited Children from OSEF | Part B |
| orm | Manage Exited Children from OSEF | Part C |
| 3010 | Manage Interrater Reliability | |
| JOLD | View Reports | |
| | | |

4. Select "Add" next to a user to assign the course. Once you select SAVE, the user(s) will receive an email with instructions on how to get started.

| ADMINISTRATION | D | OCUMENTATION | CHECKPOIN | | | | |
|-------------------------------------------------------------------------------------------------------------------|------------------------------------------------|--------------|-----------|--|--|--|--|
| TSI Training C | TSI Training Organization / PDN Program / Test | | | | | | |
| Test 1 — Manage Interrater Reliability | | | | | | | |
| User | User | | Add | | | | |
| InterRater Reliab | InterRater Reliability | | | | | | |
| Note that an email will automatically be sent to each enrollment or withdrawal from the Interrater Reliability | | | | | | | |